



## Programme Overview

# LEVEL 4 INTERNSHIP

Certificate in Christian Ministry (Internship) (Level 4)





# WHAT MAKES US UNIQUE

## 1. Programmes of Study

Elim Leadership College (ELC) has three internship programmes each of which builds on learning gained in the previous years.

**1**

### **Certificate in Christian Ministry (Internship) (Level 4)**

Laying the groundwork - Doing the job, developing skills

**2**

### **Diploma in Christian Studies (Christian Leadership) (Level 5)**

Building awareness - Understanding the "why behind the what"

**3**

### **Diploma in Christian Studies (Christian Leadership) (Level 6)**

Growing a ministry - Formulating solid strategies, making it happen

## 2. Work-Integrated learning strategy

ELC's work-integrated learning strategy ensures graduates have both knowledge and understanding of Christian leadership and ministry and have also developed real-world skills necessary to lead and support the local church.

Direct application and integration of learning into the student's practical ministry context is supported by experienced lecturers, online forum discussions and assessments that relate directly to ministry activity.

## 3. ELC values

### **We are Elim**

Elim Leadership College (ELC) was established in 1997 by Elim Christian Centre. As part of Elim, we share its culture and DNA.

### **We are partnering**

We believe the best way to equip leaders is in the environment of a healthy local church. We partner with the local church in which our students serve. Therefore, this program will only enrol students who have been selected for ministry by their Pastor.

### **We are growing people**

We seek to grow leaders of Christ-like character who have developed practical leadership and ministry skills. We are committed to walking with each student on their personal leadership journey of growth.

### **We are equipping for practical ministry**

In all our programmes classroom learning goes hand-in-hand with real-world application.

# INTERNSHIP Level 4

The Certificate in Christian Ministry (Internship) (Level 4) is a 1-year, full-time programme. While the content of this programme is divided into two main areas, theoretical (60 credits) and practical (60 credits), learning takes place in a supervised and mentored internship context. Linking theory with practice is of vital importance in this programme.

This first year of internship aims to enable learners to gain a broad knowledge and understanding of Christian leadership and ministry on a very practical level.

## **Interns will:**

- Participate in online lectures provided by experienced ministry leaders.
- Work independently in their own unique practical ministry context under the guidance of an experienced supervisor and mentor.
- Set their own practical ministry goals (in conjunction with their supervisor) according to their ministry responsibility and context.
- Complete activity logs and reflect on what they are learning and how it applies.
- Complete assessments that both enhance learning and inform their practice.
- Attend two 3-day block courses in Auckland.
- Have the opportunity to grow in knowledge, skills and attitudes required of those in Christian ministry.

## **Interns will learn how to:**

- Apply a foundational knowledge of the Bible and Christian belief.
- Build their own relationship with God and help others to do the same.
- Learn the skills necessary to work in a ministry context.
- Organise and prioritise their own workload.
- Set realistic goals and make plans that work.



# PROGRAMME CONTENT

All courses in this programme are compulsory and students must pass each course with a grade of 50% or more in order to gain the qualification. This programme is made up of the following courses.

Semester 1		Semester 2	
Leadership Foundations	15 credits	Ministry in Action	15 credits
Defining Our Faith (Theology)	15 credits	Reading and Interpreting Scripture	15 credits
Internship 1	30 credits	Internship 2	30 credits
	<b>60 credits</b>		<b>60 credits</b>

## Leadership Foundations (15 credits)

This course introduces students to foundational Christian leadership principles including both personal and organisational aspects as well as practices needed for sustainability in leadership.

### Major topics covered in this course include:

Defining Leadership	Relationship with God
Time management	Working with Volunteers
Conflict resolution	Decision making
Leading change	Leadership styles
Team building and team development	Sustainable leadership

## Defining Our Faith (Theology) (15 credits)

This course provides a basic understanding of Christian beliefs and begins to outline some of the practical implications of these beliefs for Christian life and ministry.

### Major topics covered in this course include:

God's existence	The atonement
Humanity	The attributes of God
The Trinity	Sin
The church	The Holy Spirit
The humanity and divinity of Christ	The Scriptures

## Ministry in Action (15 credits)

This course provides a foundational understanding of Christian ministry including working with volunteers, leading a small group and communication.

### Major topics covered in this course include:

Communication	Strategic planning
Leading small groups	Ministry in action
Ministry in various contexts including different cultures	

## Reading and Interpreting Scripture (15 credits)

This course overviews the story of the Bible and introduces students to the core skills required for interpreting scripture.

### Major topics covered in this course include:

Prophets	Parables	Acts
Foundations for interpreting Scripture	Psalms	Epistles
Old Testament narrative	Wisdom literature	Revelation
Law	Gospels	

## Internship 1 (30 credits)

Interns work independently in their local church under the guidance of an experienced local supervisor and mentor. They will set goals for their ministry area and learn to prioritise key tasks and responsibilities.

## Internship 2 (30 credits)

In conjunction with their supervisor, interns will review goals and revise their plans in a manner that builds on what they accomplished in Internship 1. They will also evaluate their work/life balance to ensure sustainable leadership and ministry.



### In undertaking this programme interns will commit to:

- 1 x 1-hour tutorial per week (Tuesdays, 9 – 10 am)
- 2 x 2-hour live online lectures per week (Wednesdays, 9.00-11.00 am and 12noon-2 pm)
- 15 hours per week ministry in their local church
- 13 hours per week of self-directed study and assessments
- 2 x 3-day live-in block courses in Auckland (May/June, August)
- 1 x 3-day online learning block (February)



# PROGRAMME COMPONENTS

<b>Duration</b>	42 weeks (including holiday weeks)	
<b>Comprised of</b>	35 teaching weeks (including 3 block courses) 1 non-teaching week 6 weeks holidays	
<b>Average hours per week</b>	Teaching	6.3
	Supervised internship	15.0
	Self-directed study	13.0
	Total hours per week	34.3
	<b>Total hours for the year</b>	<b>1200</b>

**Practical ministry per week** 15 hours supervised internship

## Lectures will be held at the following times:

Tuesday Tutorial	9.00 am-10.00 am
Wednesday Lecture	9.00 am-11.00 am 12.00 noon-2.00 pm

## Block courses:

Three block courses will be held – in February, May/June, and August (dates to be advised). Interns must attend all block courses without exception.

Travel to and from block courses held is the responsibility of the intern. Accommodation and meals while at Block courses are covered by the course fees. ELC will also provide transport to and from Auckland Airport to the block course venue where needed.

Interns may volunteer to attend and serve at Elim's ONE Conference in October.



# APPLICATION DETAILS

## Course Fees

Refer to the website for current fees [www.elc.ac.nz](http://www.elc.ac.nz)

This programme is eligible for student loans and allowances through [StudyLink](#).

If this is your first year of formal study you may qualify for your fees to be paid. More information can be found here <https://www.feesfree.govt.nz/eligibility-criteria/>

## Entry Requirements

There are no academic prerequisites.

Applicants must be 18 years or over.

As this is an internship programme, entry will be dependent on gaining approval from the lead pastor of the church where the internship will take place and having an approved supervisor and mentor.

Police vetting is part of the enrolment process to ensure the safety of vulnerable adults and children.

International students: A minimum English Language IELTS (General and Academic) 5.5 with no band score lower than 5 is required.

## Applications

- As ELC internships are based on a partnership between ELC and the local church, applications must be completed in agreement with the local Lead Pastor.
- Applications are submitted online via our website [www.elc.ac.nz](http://www.elc.ac.nz)

## Supervisors and Mentors

- Each Intern will require a Supervisor who is able to meet with the intern for approximately 30-60 minutes each week and a Mentor who will meet with them at least monthly throughout the year.
- Supervisor and Mentor training will be provided in March via a live online class. Completion of this training is required.
- Supervisors and Mentors are required to submit progress reports on their intern's work each term, using a template supplied by ELC.



# SUPERVISORS AND MENTORS

**The Supervisor** oversees the practical component of the internship programme which is agreed by the supervisor and intern at the beginning of the internship. Supervisor responsibilities include:

- Helping the intern to plan ministry goals and steps to achieve those goals.
- Giving clear instructions and overseeing the intern's weekly work commitments.
- Actively seeking to train and develop the intern in their ministry area.
- Meeting with the intern weekly for the duration of the programme, to discuss the intern's progress and activities within their role.
- Completing quarterly Supervisor Report on a Google form sent by ELC
- Maintaining open communication with ELC throughout the programme. It is important that the Supervisor raises any concerns relating to;
  - prolonged or any unexplained absence
  - poor performance or learning



**The Mentor** oversees the character and spiritual growth of the intern. Internship is a challenging time and the support of a Mentor willing to walk the journey of personal growth with the intern is invaluable. Mentor responsibilities include:

- Offering support, encouragement, advice, and a caring sounding board for the intern who will probably face many hurdles over the course of the programme.
- Meeting with the intern at least every month and providing an opportunity for truthful sharing and feedback.
- Praying regularly for the intern.
- Holding the intern accountable to a self-care plan that the intern themselves have created.
- Completing a quarterly feedback report for ELC on a template supplied. This information, along with other feedback, is used to track the intern's wellbeing, relationship with co-workers and self-care.

# FURTHER INFORMATION

For further information, please refer to our website or contact us directly.

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## Accreditation

Elim Leadership College is accredited by the New Zealand Qualifications Authority under the provisions of the Education Act 1989 to provide education and training.