

Let God Shape Your Story

Level 4 Internship

Certificate in Christian Ministry (Internship)
Level 4

What Makes ELC Unique

1. Programmes of Study

Elim Leadership College (ELC) has three internship programmes, each of which build on learning gained.

LEVEL 4

Certificate in Christian Ministry (Internship)

Laying the groundwork - Doing the job, developing skills

LEVEL 5

Diploma in Christian Studies (Christian Leadership)

Building awareness - Understanding the “why behind the what”

LEVEL 6

Diploma in Christian Studies (Christian Leadership)

Growing a ministry - Formulating solid strategies, making it happen

2. Work-Integrated learning strategy

ELC's work-integrated strategy ensures graduates have both knowledge and understanding of Christian leadership and ministry and have also developed real-world skills necessary to lead and support the local church and communities.

Direct application and integration of learning into the student's practical ministry context is supported by experienced lecturers and assessments that relate directly to ministry activity.

3. ELC Values

We are Elim

Elim Leadership College (ELC) was established in 1997 by Elim Christian Centre. As part of Elim we share its culture and DNA.

We are partnering

We believe the best way to equip leaders is in the environment of a healthy local church. We partner with the local church in which our students serve. Therefore, this programme will only enrol students who have been selected for ministry by their Pastor.

We are growing people

We seek to grow leaders of Christ-like character who have developed practical leadership and ministry skills. We are committed to walking with each student on their personal leadership journey of growth.

We are equipping for practical ministry

In all our programmes, classroom learning goes hand-in-hand with real-world application.

Level 4 Internship

About the Internship

The Certificate in Christian Ministry (Internship) (Level 4) is a 1 year full-time programme. While the content of this programme is divided into two main areas – theoretical (60 credits) and practical (60 credits) – learning takes place in a supervised and mentored internship context. Linking theory with practice is of vital importance in this programme.

This first year of internship aims to enable interns to gain a broad knowledge and understanding of Christian leadership and ministry on a very practical level.

Interns will:

- Participate in online lectures provided by experienced ministry leaders.
 - Work independently in their own unique practical ministry context under the guidance of an experienced local supervisor and mentor.
 - Set their own practical ministry goals (in conjunction with their supervisor) according to their ministry responsibility and context.
 - Complete activity logs and reflect on what they are learning and how it applies.
 - Complete assessments that both enhance learning and inform their practice.
 - Attend two 4-day block courses in Auckland.
 - Have the opportunity to grow in knowledge, skills and attitudes required of those in Christian ministry.
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Interns will learn how to:

- Apply a foundational knowledge of the Bible and Christian belief.
- Build their own relationship with God and help others to do the same.
- Learn the skills necessary to work in a ministry context.
- Organise and prioritise their own workload.
- Set realistic goals and make plans that work.



Programme Content

All courses in this programme are compulsory and students must pass each course to gain the qualification. This programme is made up of the following courses.

Semester 1		Semester 2	
Leadership Foundations	15 credits	Ministry in Action	15 credits
Defining our Faith (Theology)	15 credits	Reading and Interpreting Scripture	15 credits
Internship 1	30 credits	Internship 2	30 credits
	60		60

Leadership Foundations (15 Credits)

This course introduces students to foundational Christian leadership principles including both personal and organisational aspects as well as practices needed for sustainability in leadership.

Major topics covered in this course include:

- Defining leadership
- Time management
- Conflict resolution
- Leading change
- Team building and team development
- Relationship with God
- Working with volunteers
- Decision making
- Leadership styles
- Sustainable leadership

Defining Our Faith (Theology) (15 credits)

This course provides a basic understanding of Christian beliefs and begins to outline some of the practical implications of these beliefs for Christian life and ministry.

Major topics covered in this course include:

- God's existence
- Humanity
- The Trinity
- The Church
- The humanity and divinity of Christ
- The atonement
- The attributes of God
- Sin
- The Holy Spirit
- The Scriptures

Ministry in Action (15 credits)

This course provides a foundational understanding of Christian ministry including working with volunteers, leading a small group and communication.

Major topics covered in this course include:

- Communication
- Leading small groups
- Ministry in various contexts including different cultures
- Strategic planning
- Ministry in action

Reading and Interpreting Scripture (15 credits)

This course overviews the story of the Bible and introduces students to the core skills required for interpreting Scripture.

Major topics covered in this course include:

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| • Prophets | • Wisdom literature |
| • Foundations for interpreting Scripture | • Gospels |
| • Old Testament narrative | • Acts |
| • Law | • Epistles |
| • Parables | • Revelation |
| • Psalms | |

Internship 1 (30 credits)

Interns work independently in their local church under the guidance of an experienced local supervisor and mentor. They will set goals for their ministry area and learn to prioritise key tasks and responsibilities.

Internship 2 (30 credits)

In conjunction with their supervisor, interns will review goals and revise their plans in a manner that builds on what they accomplished in Internship 1. They will also evaluate their work/life balance to ensure sustainable leadership and ministry.

In undertaking this programme interns will commit to:

- 1 x 1-hr tutorial online per week (Tuesdays, approx. 9:00am–10:00am)
- 2 x 2-hr live online lectures per week (Wednesdays, 9:00am–11:00am and 12 noon–2:00pm)
- 15 hrs per week ministry in their local church
- 13 hrs per week self-directed study and assessments
- 1 x 3-day online learning block (February)
- 2 x 4-day live-in block courses in Auckland (May and August)

Programme Components

Duration	42 Weeks (including holiday weeks)	
Comprised of	35 teaching weeks (including 3 block courses) 1 teaching week 6 weeks holidays	
Average hours per week	Teaching	6.3
	Supervised internship	15.0
	Self-directed study and assessment work	13.0
	Total hours per week	34.3
	Total hours for the year	1200
Practical ministry per week	15 hours supervised internship	

Lectures will be held at the following times:

Tuesday Tutorial	Approx. 9:00am–10:00am
Wednesday Lecture	9:00am–11:00am 12:00pm–2:00pm

Block Courses:

There are 3 Block courses per year. Block 1 is held in February and this is online. Block 2 and Block 3 are held in May and August, and are face-to-face. Usually, these are held at Willow Park, Eastern Beach, Auckland. Interns must attend all Block courses without exception.



Application Details

Course Fees

Refer to website: www.elc.ac.nz

Student Loans and allowances

This programme is eligible for student loans and allowances through Studylink www.studylink.govt.nz

Fees Free eligibility

- Starting tertiary study for the first time? You may be able to get Fees Free after you complete your first eligible qualification or programme.
- Fees Free may cover the cost of your fees for the Level 4 qualification.
- When you enrol, you will need to pay your fees. To help you cover this cost, you may wish to apply for a student loan. Find out more at Student loan – StudyLink.
- Further information can be found on our website from 6 October 2025

Entry Requirements

- There are no academic prerequisites.
- Applicants must be 18 years or over.
- As this is an internship programme, entry will be dependent on gaining approval from the Lead or Senior Pastors of the church where the internships will take place and having an approved supervisor and mentor.
- Police vetting is part of the enrolment process to ensure safety of vulnerable adults and children.
- International students: A minimum English Language IELTS (Academic) 5.5 with no band score lower than 5 is required, or equivalent as per NZQA table Internationally Recognised English Proficiency Outcomes for International Students.

Block courses

Travel to and from block courses is the responsibility of the intern. Accommodation and meals while at the block course are covered by the course fees. ELC will also provide transport to and from Auckland Airport to the block course venue where needed.

Applications

- As ELC internships are based on a partnership between ELC and the local church, applications must be completed in agreement with the local Lead or Senior Pastor.
- Applications are submitted online via our website www.elc.ac.nz

Supervisors and Mentors

- Each Intern will require a Supervisor who is able to meet with the intern for approximately 30–60 minutes each week, and a Mentor who will meet with them at least monthly throughout the year.
- Supervisor and Mentor training will be provided in March via a live online class. Completion of this training is required.
- Supervisors and Mentors are required to submit progress reports on their interns work each term, using a template supplied by ELC.

Supervisors and Mentors

Supervisor

The Supervisor oversees the practical component of the internship programme, which is agreed upon by the supervisor and the intern at the beginning of the internship.

Supervisor responsibilities include:

- Helping the intern to plan ministry goals and steps to achieve those goals.
- Giving clear instructions and overseeing the interns weekly work commitments.
- Actively seeking to train and develop the intern in their ministry area.
- Meeting with the intern weekly for the duration of the programme, to discuss the intern's progress and activities within their role.
- Completing quarterly Supervisor Reports on a template supplied.
- Maintaining open communication with ELC throughout the programme. It is important that the supervisor raises concerns to: prolonged or any unexpected absence / poor performance or learning.

Mentor

The Mentor oversees the character and spiritual growth of the intern. Internship is a challenging time and the support of a mentor willing to walk the journey of personal growth with the intern is invaluable.

Mentor responsibilities include:

- Offering support, encouragement, advice, and a caring sounding-board for the intern who will probably face many hurdles over the course of the programme.
- Meeting with the intern at least every month and providing an opportunity for truthful sharing and feedback.
- Praying regularly for the intern.
- Holding the intern accountable to a self-care plan that the intern themselves have created.
- Completing quarterly feedback report for ELC on a template supplied. This information, along with other feedback, is used to track the intern's wellbeing, relationship with co-workers and self-care.



Further Information



For further information, please refer to our website or contact us directly.

Website

www.elc.ac.nz

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